
Tecumseh Local Board of Education
Regular Meeting Agenda - January 12, 2023
Immediately Following the Organizational Meeting
Tecumseh High School Arrow Conference Room
9830 W National Road New Carlisle, OH 45344

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.

I. OPENING

A. Call to Order: Martin___ Mills___ Priest___ Scott___ Stafford___

B. Pledge of Allegiance

C. Minutes

_____moves and _____seconds the Board of Education to approve the minutes of the December 13, 2022 meeting.

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

II. COMMUNICATIONS

A. **Communications** - School Board Appreciation Month

B. Records Commission

Per Ohio Revised Code, Section 149.41, a school district must have a Records Commission and hold a meeting once every 12 months. At this time, we will conduct our annual Records Commission Meeting with the Board, the Superintendent, and the Treasurer.

Disposal requests - None at this time.

Records Retention Schedule Updates - None at this time.

C. Reports

Rebecca Princehorn, Bricker & Eckler House: Bill 140 / Levy Committee and Campaign

D. Public Comments pertaining to the agenda

III. OLD BUSINESS

None at this time.

IV. NEW BUSINESS

ADOPTION OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items A through G are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items A through G.

A. Resignations - Certified

Karyl Strader, Principal at Park Layne Elementary School. Effective July 30, 2023.
Reason - retire/rehire.

B. Resignations - Classified

Tyler Holt, Evening Custodian at New Carlisle Elementary School. Effective January 2, 2023. Reason - to accept another position within the district.

Courtney Placke, Evening Custodian at Donnelsville Elementary School. Effective January 6, 2023. Reason - Personal.

Mark Thompson, Evening Custodian at Tecumseh Middle School and Tecumseh High School. Effective January 13, 2023. Reason - to accept another position within the district.

C. Employment - Certified

Karyl Strader, Principal at Park Layne Elementary School. Effective August 1, 2023.

D. Employment - Classified

Tyler Holt, Evening Custodian at Tecumseh High School. Effective January 3, 2023.

Mark Thompson, Evening Custodian at Tecumseh Middle School and Tecumseh High School. Effective December 27, 2022

Courtney Placke, Evening Custodian at Donnelsville Elementary School. Effective December 22, 2022.

Tamara Shoemaker, Principal Secretary at Tecumseh Middle School. Effective January 2, 2023.

Scott Jenkins, Evening Custodian at New Carlisle Elementary School. Effective January 9, 2023.

Melissa Hanks, Paraprofessional at Tecumseh Middle School. Effective January 2, 2023.

Mark Thompson, Evening Custodian at Donnelsville Elementary School. Effective January 16, 2023.

E. Employment - Certified - Substitute 2022-2023

The board is asked to approve the following individuals to be employed as a substitute on an as-needed basis for the 2022-2023 school year, as presented.

Taylor Barrett (SB1/Student Teacher)
Misty Bledsoe (SB1)
Elizabeth Boyd (SB1)
Julia Goforth (SB1)
Callie Gray (SB1)
Renee Hennagir (SB1)
Briana Mustard (SB1)
Jeff Newsome (SB1)
Jaime Rowland (SB1)
Danielle Schultz (SB1)
Jordan See (SB1/Student Teacher)
April Zimmerman (SB1)
Macy Berner (SB1)

F. Employment – Supplemental - Miscellaneous

The following individuals are recommended for the position as listed for the 2022-2023 school year, salary as per Negotiated Agreement. Exhibit F.

Musical	Melissa Willardson
Musical Assistant	Justin Hoke
Pit Orchestra Musical Assistant	Bryan Martin

G. Employments - Home Instruction 2022-2023

The Board is asked to employ the following individual for the purpose of home instruction, as needed, for specific students at the rate of \$28.61 per hour. Home instruction services will not exceed 5 hours per week for any one student unless required by law.

Annie Huffman

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items H through K are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items H through K.

H. Resolution of Assurance

The Tecumseh Local Board of Education must pass a resolution of assurance regarding compliance with Title VI of the Civil Rights Act 1964, Title IX of the Education Amendment 1973, Section 504 of Rehabilitation Act of 1975, the Age Discrimination Act of 1975, and all regulations, guidelines, and standards under the above statutes lawfully adopted by the U.S. Department of Education. It is recommended that the Board of Education pass a resolution of assurance of compliance with the above mentioned statutes.

I. Coordinator - Title VI, Section 504, and Title IX

The Tecumseh Local Board of Education is required to approve, on an annual basis, specific personnel to serve as coordinators for Title VI, Section 504, and Title IX. It is recommended that the following individuals be appointed for 2023.

Susan Wile - Coordinator Section 504 and Title IX
Paula Crew - Coordinator Title VI

J Appoint Designee

Appoint Paula Crew, Superintendent, as the trained Ohio Public Records designee, as required by HB 9, on behalf of the Tecumseh Local School Board members for the period of January 1, 2023 through December 31, 2023, as presented.

K. Service Fund

The board is asked to approve the Board Service Fund for the fiscal year 2023-2024, for \$20,000.

Ohio Revised Code 3315.15 Service Fund Set Aside

Any city, local, or exempted village board of education may by resolution set aside each year from the general fund a sum not to exceed two dollars for each child enrolled in the district, or twenty thousand dollars, whichever is greater. Any educational service center governing board may by resolution set aside each year from the educational service center fund a sum not to exceed twenty thousand dollars. The amount set aside shall be placed in a fund known as the "service fund," which shall be used only in paying the expenses of members of such boards of education and educational service center governing boards actually incurred in the performance of their duties, or in paying the expenses of members-to-be of such boards actually incurred in training and orientation to the performance of their duties from the date of election or appointment to the date of administration of the oath of office. Such payments shall be made only in such amount as may be approved by the board on statement of the several members or members-to-be furnished at the next succeeding

regular meeting of such board. No board shall appropriate or expend a sum greater than sixty thousand dollars in any one school year from such service fund.

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items L through U are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items L through U.

L. Financial Reports

The board is asked to review and approve the financial reports for December, 2022.

M. Fund Advances

The board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance December 31, 2022.

001-0000	\$390,089.83
461-9023	(\$198.04)
505-9023	(\$457.53)
507-9222	(\$77,532.55)
507-9322	(\$177,239.44)
516-9023	(\$68,791.72)
536-9023	(\$923.87)
551-9023	(\$5,254.98)
572-9023	(\$50,566.27)
572-9823	(\$525.00)
572-9923	(\$840.67)
590-9023	(7,759.76)

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

N. Amend Estimated Resources and Appropriations

The board is asked to amend estimated resources and appropriations.

None.

O. Advance of Property Taxes

The Board is asked to approve the request for the Clark County Auditor to distribute advance payments of tax dollars to the Tecumseh Local School District for the calendar year 2023.

P. Tax Budget

The Board is asked to adopt the tax budget for the fiscal year beginning July 1, 2023, as presented at the Annual Budget Hearing held January 12, 2023, at 4:45 p.m., which is to be submitted to the County Auditor on or before January 20, 2023, as presented. See Exhibit P.

Q. OASBO 457 Plan

The Board is asked to approve the restatement of the OASBO 457 Plan, per the Internal Revenue Service. The update includes new language for the CARES Act. See Exhibit Q.

R. Donations

The board is asked to accept the following donations made to Tecumseh Local Schools. See Exhibit R.

Donor	Purpose	Amount
Anonymous	AFJROTC Operation Christmas	\$1,335.36
Spradlin Bros. Welding	AFJROTC Operation Christmas	\$1,000.00
My Church Built Upon the Rock, Inc.	AFJROTC Operation Christmas	\$ 500.00
Christopher Shamy	AFJROTC Operation Christmas	\$ 40.00
Beau Townsend Nissan, Inc	AFJROTC Operation Christmas	\$ 500.00
Anonymous	THS Principal's Fund	\$ 100.00
R.D.Holder	FFA	\$ 500.00
Crystal Lakes Moose Lodge	THS Athletics	\$1,192.90
Linda & Darrell Simler	THS Choir	\$ 100.00
Brian Haley	THS Wrestling	\$ 25.00
VFW Post 9966	THS Choir	\$ 500.00
Larry & Lisa Whalen	THS - Girls Basketball	\$ 165.00

S. Payment for Manifestation Determination Meeting Attendance

to approve payment to Sara Nelson for two hours at the rate of \$29.18 per hour for attending a Manifestation Determination meeting during Christmas break.

T. Award General Contract for the Donnelsville Elementary Hot Water Boiler Replacement

**RESOLUTION AWARDING THE GENERAL CONTRACT FOR THE
DONNELSVILLE ELEMENTARY HOT WATER HEAT BOILER REPLACEMENT
PROJECT TO ADVANCED MECHANICAL SERVICES, INC.**

to award the General Contract for the Donnelsville Elementary Hot Water Heat Boiler Replacement Project (the “Project”) to Advanced Mechanical Services, Inc. (“Advanced Mechanical”).

Rationale:

1. The District has identified a need to replace the two Unilux VZ 150W boilers located in the Donnelsville Elementary School.
2. In accordance with the statutory process, the Superintendent publicly advertised and issued a request for qualifications for the Project. Two firms submitted statements of qualifications for the Project.
3. The apparent low bidder for the work is Waibel Energy Systems (“Waibel”), which submitted a bid in the amount of \$182,613.00 for the Project.
4. After review of the bid submittal and bidder qualifications, it is clear that Waibel’s bid is non-responsive because Waibel’s bid added conditions not contained in the bid forms published by the District.
5. Waibel’s bid must be rejected.
6. The second apparent low bidder for the work is Advanced Mechanical, which submitted a bid in the amount of \$195,481.00 for the Project.
7. After review of the bid submittal and bidder qualifications for the Project, the Superintendent recommends that the contract for the work for the Project be awarded to Advanced Mechanical as the lowest responsible bidder in the amount of \$195,481.00.
8. Federal grant funding, ESSER funds, may be used to pay a portion or all of the fees for the Project, accordingly this procurement complies with the procurement requirements prescribed by 2 CFR 200.320.

The Tecumseh Local Schools Board of Education resolves as follows:

1. The Board rejects Waibel’s bid as being non-responsive.
2. Based upon the recommendation of the Superintendent, the Board awards the contract to Advanced Mechanical in the amount of \$195,481.00 as the lowest responsible bidder.
3. The Board authorizes the Superintendent and Treasurer to execute an agreement with Advanced Mechanical in the amount of \$195,481.00.

U. Award General Contract for the Tecumseh Middle School Hot Water Boiler Replacement

to award the General Contract for the Middle School Hot Water Heat Boiler Replacement Project (the “Project”) to DeBra-Kuempel, Inc. (“DeBra-Kuempel”).

Rationale:

1. The District has identified a need to replace the two Unilux ZF 500W boilers located in the Tecumseh Middle School.
2. In accordance with the statutory process, the Superintendent publicly advertised and issued a request for qualifications for the Project.

3. The apparent low bidder for the work is DeBra-Kuempel, which submitted a bid in the amount of \$221,000.00 for the Project.
4. After review of the bid submittal and bidder qualifications for the Project, the Superintendent recommends that the contract for the work for the Project be awarded to DeBra-Kuempel as the lowest responsible bidder in the amount of \$221,000.00.
5. Federal grant funding, ESSER funds, may be used to pay a portion or all of the fees for the Project, accordingly this procurement complies with the procurement requirements prescribed by 2 CFR200.320.

The Tecumseh Local Schools Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent, the Board awards the contract to DeBra-Kuempel in the amount of \$221,000.00 as the lowest responsible bidder.
2. The Board authorizes the Superintendent and Treasurer to execute an agreement with DeBra-Kuempel in the amount of \$221,000.00.

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

ADOPTION OF CONSENT CALENDAR – INSTRUCTIONAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items V through Y are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approves the consent agenda items V through Y.

V. High School Academic Planning Guide

The board is asked to approve the 2023-2024 Academic Planning Guide for Tecumseh High School, as presented. See Exhibit V.

W. Third Grade State Testing

The board is asked to pass a resolution to administer the third grade reading and math state assessments for the 2022-2023 school year using a paper version as opposed to electronic.

X. Out-of-State / Overnight Field Trip - AFJROTC

Tecumseh High School AFJROTC Instructor Major Couch is requesting board approval for the following out-of-state overnight field trip for the "Arrowhead" Drill Team, as presented.

McDowell Drill Meet, Erie, Pennsylvania, February 4-5, 2023.

Y. Overnight Field Trip

AFJROTC Instructor Major Doug Couch is requesting board approval for the following overnight field trip.

JROTC Summer Leadership School, five days/four nights, for 35-50 cadets, June 5-9, 2023. Travel by school bus, lodging with Camp Perry Military Training Site June 5-7, 2023; and Marblehead State Park June 7-9, 2023. Funded by: Cadets, Air Force funds from HQ and existing school accounts. The total cost for each cadet for this camp is \$275.00. The Air Force subsidizes the camp and this subsidy will decrease the cost paid by each cadet to an anticipated \$90.00-\$120.00. (Scholarships will be available to any cadets that can not afford to attend.) Students will be monitored 24/7. See Exhibit Y.

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

ATHLETIC

None at this time.

V. PLANNING AND DISCUSSION

- Board Visits/Tours - February 24, 2023 and March 10, 2023

VI. REPORTS

VII. INFORMATION ITEMS

January 16	Martin L. King, Jr. Day, No School, Board Office Closed
January 25	Virtual Learning Day
January 30	Joint Board Meeting at Smith Park, New Carlisle - 6:30 p.m.
February 7	Parent/Teacher Conferences - NC 4:00 - 7:30 p.m.
February 8	2-Hour Delay, Staff Inservice
February 9	Parent/Teacher Conferences - NC 4:00 - 7:00 p.m.
February 13	Parent/Teacher Conferences - PL 4:00 - 7:30 p.m.
February 14	Parent/Teacher Conferences - TMS & THS 4:00 - 7:30 p.m.
February 15	Parent/Teacher Conferences - PL 4:00 - 7:00 p.m.
February 16	Parent/Teacher Conferences - TMS & THS 3:30 - 6:30 p.m.
February 17	Conference Make-up Day, No School
February 20	President's Day, No School
February 21	Parent/Teacher Conferences - DV 4:15 - 7:45 p.m.
February 21	BOE Meeting, 6:00 p.m.
February 23	Parent/Teacher Conferences - DV 4:15 - 7:15 p.m.
February 24	Open Mic Night - THS 7:00 p.m.
February 25	NHS Winter Formal - THS Shannon Gym & Cafeteria 8:00 - 10:00 p.m.

VIII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

IX. PUBLIC COMMENTS

X. ADJOURNMENT

_____ moves and _____ seconds to adjourn the meeting.

ROLL CALL: Martin___ Mills___ Priest___ Scott___ Stafford___

Time: _____